



Job Description

Job Title:	Environmental Officer
Reporting to:	Site Manager and Group Environmental Manager
Overall purpose of the role	
<i>A site-based role with the emphasis on ensuring that the requirements for compliance with the Environmental Permit are in place. Duties are set out below and performance is monitored by review against objectives and targets.</i>	
Main duties and responsibilities	
<p>The day to day duties include, but are not limited to:</p> <ul style="list-style-type: none">• Site checks, monitoring and reporting as required by the Environmental Permit and site Management Systems• Advising the management team on site environmental impacts and issues• Input into operative training• Maintaining the Environmental Management System to ISO14001 standard• Internal auditing to ISO14001 and ISO50001 standards• Input into the site HSEQ management system• Liaising with the Regulator in respect of the Environmental Permit and other bodies as appropriate (e.g. United Utilities, DEFRA, Local Authority)• Preparing information for management reviews• Investigation and reporting (complaints, incidents, near misses)	
Person Specification	
Qualifications & Experience	<ul style="list-style-type: none">• Previous experience of working in a regulated / permitted industry and /or manufacturing environment• Science or engineering-based training or qualifications• Knowledge of ISO standards and how they are managed• Proficient with Excel, Word and Power Point• Knowledge of odour abatement techniques (such as thermal oxidation, bio filters, chemical scrubbers) and effluent treatment• Clear understanding of the use of site KPI's and how to contribute to achieving the set targets

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Behaviours and attributes	<ul style="list-style-type: none"> • Hands on approach • Flexible working • Able to communicate effectively with a diverse range of people – factory operatives, site management, regulators, senior management • Demonstrate integrity • Create solutions • Methodical approach to problem solving • Maintain all records in a clear and systematic way • Good written skills (reports, investigations, procedures)
Measures of Success	
<ul style="list-style-type: none"> • Audit passes • Measurable continuous improvement • Minimal non-conformances 	
Key Relationships	
<ul style="list-style-type: none"> • Site management team. • Group technical Team. • Site staff responsible for abatement equipment, effluent treatment, checks carried out for specific Permit conditions • Environment Agency • Senior Management 	
Benefits	
<p>In return we offer a competitive salary, 28 days holiday (including bank holidays), pension and free onsite parking and refreshments; plus the opportunity to grow and develop in a dynamic and continually growing company with a proactive approach to training and development.</p> <p>By applying for this role and forwarding your CV to us you have given us your permission to process your personal data for the purposes of assessing your suitability to the role. This includes permission to forward your CV to the relevant hiring manager for consideration.</p> <p>If you wish to see our full Privacy Policy relating to our recruitment process please contact us at our head office.</p>	