



Job Description

Job Title:	Operations Manager
Reporting to:	Operations Director
Overall purpose of the role	
<p><i>To oversee the production of the Pet Food factory to continually meet and exceed targets through effective planning, resourcing, training and continuous improvement.</i></p> <p><i>Overall responsibility to ensure quality standards are achieved and maintained through effective communication, training and auditing.</i></p>	
Main duties and responsibilities	
<ul style="list-style-type: none">• Oversee the manufacturing process across a 24/7 production schedule• Effective resource planning to maintain required production output• Effective scheduling of production processes to ensure production standards are adhered to• Implement process improvements to reduce costs and improve profitability• Line management for 2/4 shift production managers• Focussed on continuous improvement• Focussed on improving quality standards in line with industry and customer requirements• Production of monthly management reports• Drive performance through a robust program of performance management and KPI	
Person Specification	
Qualifications & Experience	<p><i>Essential</i></p> <ul style="list-style-type: none">• Excellent management and strong leadership skills• Time served experience in a fast moving environment <p><i>Desirable</i></p> <ul style="list-style-type: none">• Relevant industry experience
Behaviours	<ul style="list-style-type: none">• Ability to build effective, robust working relationships across all levels internally and externally• Resilient with the ability to motivate staff• Excellent communication skills• Hands on approach to management
Measures of Success	
<ul style="list-style-type: none">• Continuous production program• Zero non-conformance to Health and Safety• Staff retention	

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Key Relationships	
<ul style="list-style-type: none">• Shift production managers• General Manager• Haulage staff• Health and Safety Officer	
Benefits	
<ul style="list-style-type: none">• Competitive salary• 28 days holiday inc bank holidays• Nest pension• Free on-site parking• Regular massages	