



## Job Description

<b>Job Title:</b>	<b>Shift Production Manager</b>
<b>Reporting to:</b>	<b>Operations Manager</b>
<b>Overall purpose of the role</b>	
<i>Drive performance and behaviours and improve production to achieve and surpass targets.</i>	
<b>Main duties and responsibilities</b>	
<ul style="list-style-type: none"><li>• Manage and monitor the production shift team to ensure the efficient achievement of production targets</li><li>• Identify and implement process improvements to further improve factory performance</li><li>• Completion of thorough handovers with outgoing/incoming Shift Supervisors, and directing them to improve performance where required</li><li>• Monitor materials and resources to ensure their efficient use</li><li>• Responsible for health and safety of the work environment</li><li>• Effective management and training of the team to ensure that the cleanliness of the work area is maintained in line with strict requirements</li><li>• Monitoring of fugitive emissions and any other required substances</li><li>• Produce accurate and timely reporting as requested on various subjects e.g. production, attendance, stocks etc.</li><li>• Responsible for all areas of people management e.g. training, attendance monitoring, disciplinary etc.</li><li>• Point of escalation for any issues in the work area</li><li>• Any additional activities as required by the management team</li></ul>	
<b>Person Specification</b>	
<b>Qualifications &amp; Experience</b>	<ul style="list-style-type: none"><li>• Experience and understanding of production processes – preferably food/feed grade production</li><li>• Good level of English language; spoken &amp; written</li></ul>

<b>Job Title:</b>	<b>Shift Production Manager</b>
<b>Behaviours</b>	<ul style="list-style-type: none"> <li>• Able to make considered decisions and communicate to relevant colleagues</li> <li>• Methodical approach to problem solving</li> <li>• Able to lead and motivate the team</li> </ul>
<b>Measures of Success</b>	
<ul style="list-style-type: none"> <li>• Production figures are in line with targets</li> <li>• Team attendance and retention are in line with targets</li> </ul>	
<b>Key Relationships</b>	
<ul style="list-style-type: none"> <li>• Production Manager</li> <li>• Despatch Team</li> <li>• Engineering Team</li> <li>• Office Administration</li> </ul>	
<b>Benefits</b>	
<ul style="list-style-type: none"> <li>• Competitive salary</li> <li>• 28 days holiday inc bank holidays</li> <li>• Nest pension</li> <li>• Free onsite parking</li> </ul>	